

## RETURN MATERIAL AUTHORIZATION REQUEST

<b>RMA NO.</b>			
<b>DATE OF ISSUE</b>			
<b>RMA AUTHORIZED BY</b>			
<b>DATE OF REQUEST</b>			
<b>CUSTOMER NAME</b>			
<b>CONTACT NAME</b>			
<b>PHONE NUMBER</b>			
<b>E-MAIL ADDRESS</b>			
<b>BILLING ADDRESS</b>			
<b>SHIPPING ADDRESS</b>			
<b>RETURN SHIPPING METHOD</b>			
<b>COLLECT SHIPPING ACCT #</b>			
<b>PURCHASE ORDER NUMBER</b>			
<b>TERMS (Please Check One)</b>		<input type="checkbox"/> <b>NET 30</b>	<input type="checkbox"/> <b>CREDIT CARD PAYMENT</b>
<b>REASON FOR RETURN (Please Check One)</b>			
<input type="checkbox"/> <b>OTHER</b>		<input type="checkbox"/> <b>EVALUATION</b>	<input type="checkbox"/> <b>CREDIT</b>
<i>If returning for credit, original purchase order information must be provided and restocking fee may apply</i>			
<b>PART NUMBER</b>	<b>QTY</b>	<b>ITEM DESCRIPTION</b>	
<b>DESCRIPTION OF REQUEST OR PROBLEM (Do not use the word "Defective", Include as much detail as possible, specifically as it relates to a failure condition)</b>			
<b>TERMS: A lab charge of \$50.00 will be assessed to the RMA and no credit will be issued if our inspection and testing determines that the returned product(s) are not defective and the reason for failure is from improper installation technique, improper handling, abused, dropped, improper treatment, or misused. This RMA is voided and no product analysis will take place without your approved and binding signature below.</b>			
<b>Signature</b>		<b>Print Name</b>	<b>Date</b>